## 2019-2020 Budget Detail

Service with Elements		Annual Budget	Actual to 31st March	Variance to 31st March	Carry Forwards Submitted	Carry Forwards Recommended by Senior Leadership Team	Variance expected 31/03/20	Budget Holders' Comments on Variances to Profiled Budgets & Outturn  Accountants' Comments in Italics
		£	£	£	£	£	£	
STRATEGIC MANAGEMENT								
Chief Executive : Alex Parmley								
Service Manager: Alex Parmley	1							
MANAGEMENT BOARD (DMB)	Expenditure	599,460	638,058	38,598			38,598	The expenditure variance for the year is in respect of salaries and consultants
	Income	(47,000)	(80,755)	(33,755)			(33,755)	fees. This additional expenditure incurred has been covered by external
Portfolio Holder: Cllr Val Keitch	TOTAL	552,460	557,303	4,843	0	0	4,843	contributions or grant funding received.
Service Manager: Sara Kelly								
TRANSFORMATION (DMT)	Expenditure	129,070	129,068	(2)			(2)	All spend for the year has been covered from the Transformation Reserve which
	Income	(126,570)	(126,568)	2			2	was originally set aside for this purpose.
Portfolio Holder: Cllr Val Keitch	TOTAL	2,500	2,500	0	0	0	0	
TOTAL STRATEGIC MANAGEMENT	Expenditure	728,530	767,126	38,596	•		38,596	
TOTAL OTTATEOR MANAGEMENT	Income	(173,570)		(33,753)	0	١	(33,753)	
	TOTAL	554.960	· , ,	4,843	0	0	4.843	
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TOTAL CHIEF EXECUTIVE	Expenditure	728,530	767,126	38,596	0	o	38,596	
	Income	(173,570)		(33,753)	0	o	(33,753)	
	TOTAL	554,960	, ,	4,843	0	0	4,843	

## COMMERCIAL SERVICES & INCOME GENERATION Director: Clare Pestell

Director: Clare Pestell								
Arts & Entertainment Service Manager: Adam Burgan								
OCTAGON (GOC)	Expenditure	2,258,210	2,579,937	321,727	13,000	13,000	334,727	Increased spending in performance costs, building maintenance and wages were a result of additional performance and increased attendance that was offset by increase income from ticket sales. Profitability on secondary spend was down on the previous year, but still exceeded budget expectation and will be reviewed.
	Income	(1,959,430)	(2,301,276)	(341,846)			(341,846)	The theatre has enjoyed a very strong year with increased attendance resulting in the income budget being significantly exceeded. The theatre was closed for the last two weeks of the financial year with 13 performances cancelled, the year end position would have been significantly better if this had not been the case.
Portfolio Holder: Cllr John Clarke	TOTAL	298,780	278,661	(20,119)	13,000	13,000	(7,119)	
WESTLANDS (GWL)	Expenditure	1,380,550	1,456,485	75,935			75,935	March has impacted on the year end figure due to a number performances,
	Income	(1,261,780)	(1,282,440)	(20,660)			(20,660)	screenings and meetings/events being cancelled. Solid progress continues to be made against the business plan targets. The year saw a modest growth in ticket
Portfolio Holder: Cllr John Clarke	TOTAL	118,770	174,045	55,275	0	0	55,275	sales for performances and stronger growth for meetings and events.
TOTAL ARTS & ENTERTAINMENT	Expenditure	3,638,760	4,036,422	397,662	13,000	13,000	410,662	
	Income	(3,221,210)	(3,583,716)	(362,506)	0	0	(362,506)	
	TOTAL	417,550	452,706	35,156	13,000	13,000	48,156	
Environmental Services Service Manager: Chris Cooper								
STREETSCENE (KHT)	Expenditure	3,290,760	3,458,688	167,928			167,928	Although the service overspent the budget, some of these costs were necessary to access additional income as shown in the line below. In addition to this the service invested in some items to improve or maintain the structure of this part of the organisation (purchasing some plant, equipment, etc).

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		£	£	£	£	£	£	
	Income	(1,572,320)	(1,772,604)	(200,284)			(200,284)	The MOT facility, nursery and transport teams failed to make their targeted income & a review of what they charge for will be carried out over the coming weeks. There were underspends in Support due to vacant posts as we past through the transformation process & our Street Cleaning team generated an excellent level of income which helped balance the Environmental Services team budgets overall. We are confident that improvements will continue to be made through 20/21.
Portfolio Holder: Cllr Sarah Dyke	TOTAL	1,718,440	1,686,084	(32,356)	0	0	(32,356)	
WASTE & RECYCLING (KWT)	Expenditure	6,583,630	6,575,963	(7,667)			(7,667)	Considering the size of the budget, a variance of this scale is minimal and the service has effectively ended the year as projected
	Income	(1,972,250)	(2,035,722)	(63,472)			(63,472)	Income is higher than projected, primarily through green waste charges. As such there are no concerns or key changes resulting from this years financial out turn.
Portfolio Holder: Cllr Sarah Dyke	TOTAL	4,611,380	4,540,241	(71,139)	0	0	(71,139)	
TOTAL ENVIRONMENTAL SERVICES	Expenditure Income	9,874,390 (3,544,570)	10,034,651 (3,808,326)	160,261 (263,756)	0	0	160,261 (263,756)	
	TOTAL	6,329,820	6,226,325	(103,495)	0		(103,495)	
Income / Opportunity Development Service Manager: James Divall/ Justine Parton								
INCOME/ OPPORTUNITY DEVELOPMENT (IOD)	Expenditure	368,400	390,648	22,248			22,248	The budget in respect of utilities and National non-domestic rates has been exceeded due to the charge applicable to empty rooms being a cost the centre.
	Income	(484,750)	(505,474)	(20,724)			(20,724)	A mixed year with new tenants and innovative programmes being introduced to the centre, whilst dealing with the consequences of the COVID-19 pandemic at the end of the financial year. Emergency response and recovery plans have been put into play with changes to operations and support. Income from room hire has increased in comparison to the previous year, however income from rents was less than the budget. Income streams at the centre will be monitored closely in 2020/21 as COVID-19 has caused a few casualties with some business opting to leave or change their working operational (i.e. work from home).
Portfolio Holder: Cllr John Clarke	TOTAL	(116,350)	(114,826)	1,524	0	0	1,524	
TOTAL INCOME/ OPPORTUNITY DEVELOPMENT	Expenditure Income	368,400 (484,750)	390,648 (505,474)	22,248 (20,724)	0	0	22,248 (20,724)	
	TOTAL	(116,350)	(114,826)	1,524	0	0	1,524	
Leisure, Recreation & Tourism Service Manager: Katy Menday								
COUNTRYSIDE (GCT)	Expenditure	653,580	709,150	55,570	16,350	16,350	71,920	Extra casual staff were required to cover sickness leave and costs to develop Ham Hill Lottery submission, grant income has been received to offset the latter spend. Additional expenditure on Ninesprings Café purchasing stock for resale, this cost has been offset by additional income. A request for a carry forward against café performance submitted to enable continued café investment and improvements
	Income	(309,340)	(385,762)	(76,422)			,	Grant income received to deliver a range of projects across the countryside sites. The Ninesprings Café exceeded the business plan income target resulting in the income budget being exceeded.
Portfolio Holder: Cllr Mike Best	TOTAL	344,240	323,388	(20,852)	16,350	16,350	(4,502)	Additional expenditure on premises budgets due to repairs required on the
YEOVIL RECREATION CENTRE (GSP)	Expenditure	306,280 (125,580)	317,822 (137,048)	11,542 (11,468)			11,542	facilities.  The Galley Café income budget was exceeded partially due to the updated refreshment offering. Extra sessions and activities at the Artificial Grass Pitch
		, , ,	, , ,	, , ,				resulted in the income target at the facility being exceeded.
Portfolio Holder: Cllr Mike Best	TOTAL	180,700	180,774	74	0	0	74	Managed to underspend as aware third party event ticket income would not hit
TOURISM & HERITAGE (GTR)	Expenditure	268,660	234,141	(34,519)			(34,519)	income targets as sales have moved online.

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		£	£	£	£	£	£	
	Income	(107,680)	(72,509)	35,171			35,171	Diversified retail income at TiCs performed well, as did grant income for Heritage team. The income in respect of ticket sales was less than the budget, this is being addressed by reviewing general retail income streams and expanding this income source to cover the shortfall.
Portfolio Holder: Cllr Mike Best	TOTAL	160,980	161,632	652	0	0	652	
TOTAL LEISURE, RECREATION &TOURISM	Expenditure Income	1,228,520 (542,600)	1,261,113 (595,319)	32,593 (52,719)	16,350 0	0	48,943 (52,719)	
	TOTAL	685,920	665,794	(20,126)	16,350	16,350	(3,776)	
Property, Land & Development Service Manager: Robert Orrett								
BIRCHFIELD (CIBF)	Expenditure	64,290	54,202	(10,088)			(10,088)	General underspend across nominals partly countered by recurring overspend on Trade Effluent.
	Income	0	0	0			0	
Portfolio Holder: Cllr Tony Lock	TOTAL	64,290	54,202	(10,088)	0	0	(10,088)	
PROP LAND & DEV- CASE OFFICER (CICO)	Expenditure Income	278,150 0	211,159 0	(66,991)			(66,991)	Underspend due to holding a vacancy
Portfolio Holder: Cllr Tony Lock	TOTAL	278,150	211,159	(66,991)	0	0	(66,991)	
LAND DRAINAGE (CILD)	Expenditure	72,000	36,632	(35,368)			(35,368)	£33k underspend on repairs and maintenance but work will be required in subsequent years
	Income	0	0	0			0	Subsequent years
Portfolio Holder: Cllr Tony Lock	TOTAL	72,000	36,632	(35,368)	0	0	(35,368)	
OPERATIONAL PROPERTIES (CIOP)	Expenditure	1,111,380	1,117,162	5,782			5,782	Overall trading loss of £17k from Canteen due to lower sales, and internal catering demand, last month COVID impact. £28k below budget on service charge income from offices. £9k down on PV feed in tariff income budget. Overspent on Electricity (£13k) and repairs and maintenance (£8k) budget at depot.
	Income	(547,290)	(477,946)	69,344			69,344	
Portfolio Holder: Cllr Tony Lock COMMERICAL PROPERTIES (CIPR)	TOTAL	564,090	639,216	75,126	0	0	75,126	
COMMERICAL PROPERTIES (CIPR)	Expenditure Income	96,710 (183,690)	101,775 (213,305)	5,065 (29,615)			5,065 (29.615)	£31k unbudgeted income from Housing to Rent
Portfolio Holder: Cllr John Clarke	TOTAL	(86,980)	(111,530)	(24,550)	0	0	(24,550)	
PROP, LAND & DEV - SPECIALISTS (CISP)	Expenditure Income	136,940	114,603 0	(22,337)			(22,337)	Underspend due to not recruiting
Portfolio Holder: Cllr Tony Lock	TOTAL	136,940	114,603	(22,337)	0	0	(22,337)	
COMMERICAL INVESTMENTS (KCM)	Expenditure	3,128,940	3,211,030	82,090	-			£16k overspend on repairs and maintenance due to higher than forecast activity
	Income	(2,886,130)	(3,780,581)	(894,451)			(894,451)	£880k attributable to additional rental income due to progress against Commercial Strategy ahead of budget.
Portfolio Holder: Cllr John Clarke	TOTAL	242,810	(569,551)	(812,361)	0	0	(812,361)	g,
CAR PARKING (KCP)	Expenditure Income	772,000 (2,055,670)	818,942 (2,012,286)	46,942 43,384			46,942 43,384	£15k overspend on repairs and maintenance due to staff shortage; £58k overspend on NNDR; £31k overspend on service charges; £14k saving on payments to contractors; £21k saving on staff and wages due to a vacancy £12k over budget on ticket sales, £48k shortfall on season tickets, £38k shortfall on excess charges, £16k shortfall on compensation scheme due to changing arrangements for Wincanton - compensated by one off income for rents and
Portfolio Holder: Cllr John Clarke	TOTAL	(1,283,670)	(1,193,344)	90,326	0	0	90,326	wayleaves.
ENGINEERING SERVICES (KEN)	Expenditure	17,170	27,423	10,253	•		10,253	£8k overspend on repairs and maintenance; £13k overspend on IT
Portfolio Holder: Cllr Tony Lock	Income TOTAL	(11,910) 5,260	(4,825) 22,598	7,085 17,338	0	0	7,085 17,338	
T OTROLIO FIGURET. OIL TOTTY LOCK	IOIAL	3,200	22,390	17,536	U	1	11,000	
TOTAL PROPERTY, LAND & DEVELOPMENT	Expenditure	5,677,580	5,692,928	15,348	0		15,348	
	TOTAL	(5,684,690) (7,110)	(6,488,943) (796,015)	(804,253) (788,905)	0		90,198 (788,905)	
TOTAL COMMERCIAL SERVICES & INCOME GENERATION	Expenditure Income	20,787,650 (13,477,820)	21,415,762	628,112 (1,503,958)	29,350 0		657,462 (609,507)	
	TOTAL	7,309,830	6,433,984	(875,846)	29,350	29,350	(846,496)	

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SERVICE DELIVERY		Į £	£	£	Į £	£	£	
Director: Martin Woods								
Customer Connect Team								
Service Manager: Sharon Jones								
CUSTOMER CONNECT TEAM (PCR)	Expenditure	690,960	615,073	(75,887)				Underspend in salaries is due to not recruiting to all vacant roles.
Portfolio Holder: Cllr Tony Lock	Income	(47,440) 643,520	(56,039) 559,034	(8,599) (84,486)	0	0	(84,486)	Invoiced quarterly, variation is due to one quarter invoiced in different period.
				, ,			,	
TOTAL CUSTOMER FOCUSSED TEAM	Expenditure Income	690,960 (47,440)	615,073 (56,039)	(75,887) (8,599)	0	0	(75,887) (8,599)	
	TOTAL	643,520	559,034	(84,486)			(84,486)	
				, , , , , ,			, , ,	
Case Team Service Manager: Kirsty Larkins								
CASE TEAM (DCT)	Expenditure	1,803,150	1,799,240	(3,910)			(3.910)	No overspend. Overtime was due largely to backlog in Revenues and Benefits.
5,62 · 2 · · · (50 · )	Income	(144,460)	(144,469)	(9)			(9)	
Portfolio Holder:	TOTAL	1,658,690	1,654,771	(3,919)	0	0	(3,919)	
TOTAL CASE TEAM	Expenditure Income	1,803,150 (144,460)	1,799,240 (144,469)	(3,910) (9)		0	(3,910) (9)	
	TOTAL	1,658,690	1,654,771	(3,919)		-	(3,919)	
Service Delivery Functions Service Manager: Nigel Marston								
ENFORCEMENT & COMPLIANCE (DEC)	Expenditure	46,620	46,097	(523)			(523)	Spend within budget.
	Income	0	0	0	_		0	
Portfolio Holder:	TOTAL	46,620	46,097	(523)	0	0	(523)	Savings on electronic bank charges and discretionary discounts have offset an
REVENUES & BENEFITS (FBN)	Expenditure	697,200	663,352	(33,848)			(33,848)	overspend on outsourcing work.
Double Holden Clin Miles Doot	Income TOTAL	(699,760)	(733,526)	(33,766)	0		(33,766) (67,614)	
Portfolio Holder: Cllr Mike Best		(2,560)	(70,174)	(67,614)		0	,	Subsidy is monitored monthly and the subsidy claim will be externally audited and
HOUSING BENEFIT SUBSIDY (FHB)	Expenditure .	28,747,550	28,784,739	37,189			37,189	finally adjusted in Autumn 2020.
Portfolio Holder: Cllr Mike Best	Income TOTAL	(29,318,510) (570,960)	(29,475,015) (690,276)	(156,505) (119,316)	56,000 56,000	56,000 56,000	(100,505) (63,316)	
HOUSING STANDARDS (HCP)	Expenditure	96,660	90,173	(6,487)	00,000	33,330	(6,487)	Income increased due to Houses of Multiple Occupation licensing work continuing
								Home Aid income exceeded the target due to additional resource brought in to
	Income	(67,450)	(108,199)	(40,749)			(40,749)	
Portfolio Holder: Cllr Val Keitch	TOTAL	29,210	(18,026)	(47,236)	0	0	(47,236)	Underspend on salary due to a vacant post. Underspend on various expenditure
ENV HEALTH & COMM PROTECTION (HEH)	Expenditure	407,360	371,341	(36,019)	3,000	3,000	(33,019)	budgets including printing and equipment costs.
	Income	(62,360)	(45,475)	16,885			16,885	Income on pest control significantly less than the budget due to lack of skilled resource to undertake the work required. This shortfall of income has been
Portfolio Holder: Cllr Mike Best	TOTAL	345,000	325,866	(19,134)	3,000	3,000	(16,134)	partially offset by increased income from food safety.
HOUSING (HHL)	Expenditure	1,516,640	1,288,214	(228,426)		43,000	(185,426)	Expanditure is less due to a reduction in the had debt provision for the year and
	Income	(924,200)	(740,444)	183,756			183,756	Income is down due to vacant properties and reduced management income from
Portfolio Holder: Cllr Val Keitch	TOTAL	592,440		(44,670)		43,000	(1,670)	traveller sites.
			547,770	, , ,		43,000	, , , , ,	
LICENSING (HLC)	Expenditure	112,960	137,136	24,176			24,176	Overspend mainly attributed to agency, overtime, bad debt and taxi testing fees
	Income	(319,930)	(327,507)	(7,577)			(7,577)	Income above target. Will be reviewing charges and cost accounting during course of the year

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		£	£	£	£		£	
Portfolio Holder: Cllr John Clarke	TOTAL	(206,970)	(190,371)	16,599	0	0	16,599	
CARELINE (HWL)	Expenditure Income	114,920 (427,850)	(411,456)	2,532 16,394			2,532 16,394	Fee income was less than the budget. This will be addressed by increased
Portfolio Holder: Cllr Mike Best	TOTAL	(312,930)	(294,004)	18,926	0	0	18,926	
ENFORCEMENT (KET)	Expenditure	31,440	47,057	15,617			15,617	Budget overspent largely due to cost for stray dog contract. This is due to identified resources not having been re-allocated. Being rectified for 2020-21
	Income	(3,000)	(38)	2,962			2,962	and service of fixed penalty notices.
Portfolio Holder: Cllr Sarah Dyke	TOTAL	28,440	47,019	18,579	0	0	18,579	
LAND CHARGES (LLC)	Expenditure	23,350	18,945	(4,405)			(4,405)	Due to staff resource, the turn around time slipped to 40 days which resulted in
Portfolio Holder: Cllr John Clarke	TOTAL	(411,370)	(312,463)	98,907 94,502	0	0 0		customers not using the service for a period of time. The turnaround time has been reduced to 5 days meaning the demand for the service has increased and income is being received.
RIGHTS OF WAY (LRW)	Expenditure	2,810	7,707	4,897			4,897	<u> </u>
	Income	(16,500)	(4,344)	12,156			r	Minimal cases received and the need to employ an external consultant for the expertise required on the case has resulted in an overspend. The process is being reviewed as soon as possible in order to improve the service offering.
Portfolio Holder: Cllr Sarah Dyke	TOTAL	(13,690)	3,363	17,053	0	اه اه	17,053	
BUILDING CONTROL (RBC)	Expenditure	460,420	677,166	216,746			216,746	Continued use of agency staff for vacant posts has resulted in an overspend on pay budgets.
	Income	(561,240)	(579,179)	(17,939)			(17,939)	An approved inspector went into liquidation and the work/fees reverted to Local Authority which attributed to over achievement of income.
Portfolio Holder: Cllr John Clarke	TOTAL	(100,820)	97,987	198,807	0	0	198,807	
DEVELOPMENT MANAGEMENT (RDC)	Expenditure	1,041,400	1,215,312	173,912			173,912	Overspend due to the cost of agency staff, the recent recruitment process has resulted in successfully recruiting permanent staff. This has meant the number of agency staff employed has reduced and an associated reduction in expenditure will be seen.
	Income	(1,765,680)	(1,656,864)	108,816			108,816	Application numbers around average for the year, but larger fee applications have reduced resulting in under achievement of income.
Portfolio Holder: Cllr John Clarke	TOTAL	(724,280)	(441,552)	282,728	0	0	282,728	
ECONOMIC DEVELOPMENT (RED)	Expenditure Income	329,790 (50,000)	250,067 (51,536)	(79,723) (1,536)	81,110	81,110	1,387 (1,536)	Some key work streams aligned to external budgets plus flexibility built into initial 2 year ED Strategy Delivery Budget to allow for carry forward.
Portfolio Holder: Cllr John Clarke	TOTAL	279,790	198,531	(81,259)	81,110	81,110	(149)	
STREET NAMING & NUMBERING (SSN)	Expenditure	7,210	11,517	4,307			4,307	
Portfolio Holder Olle John Clarks	Income	(30,230)	(34,965)	(4,735)				Spend within budget
Portfolio Holder: Cllr John Clarke COMMUNITY SAFETY (TCS)	Expenditure	(23,020) 34,300	(23,448) 34,297	(428)	0	0	(428)	
, ,	Income	(31,300)	(31,297)	3			3	Spend within budget, the expenditure is funded from an earmarked reserve.
Portfolio Holder: Cllr Mike Best  TOTAL SERVICE DELIVERY FUNCTIONS	TOTAL	3,000 33,670,630	3,000 <b>33,760,572</b>	89,942	0 127,110		217,052	
TOTAL SERVICE BEEVERY I SNOTIONS	Income	(34,689,380)	(34,512,308)	177,072	56,000	56,000	233,072	
	TOTAL	(1,018,750)	(751,736)	267,014	183,110	183,110	450,124	
Localities								
Service Manager: Tim Cook AREA EAST (DAE)	Expenditure Income	64,440 (8,390)	34,998 (4,454)	(29,442) 3,936	1,750	1,750	(27,692)	Underspend due to not spending discretionary project budget.
Chairman: Cllr Henry Hobhouse	TOTAL	56,050	30,544	(25,506)	1,750	1,750	(23,756)	and to not opening algorithmity project budget.
AREA NORTH (DAN)	Expenditure Income	17,840 0	8,454 0	(9,386) 0	3,830	3,830	(5,556) 0	Main underspend around grants.
Chairman: Cllr Adam Dance	TOTAL	17,840	8,454	(9,386)	3,830		(5,556)	
AREA SOUTH (DAS)	Expenditure Income	98,540 (31,370)	47,547 (38,987)	(50,993) (7,617)	15,670	15,670	(35,323) (7,617)	Mainly underspent on discretionary grants.

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		£	£	£	£		£	
Chairman: Cllr Peter Gubbins	TOTAL	67,170		(58,610)	15,670	15,670	(42,940)	
AREA WEST (DAW)	Expenditure	62,980		(20,930)			(20,930)	
	Income	(17,440)	(2,207)	15,233	_			Mainly underspent on discretionary grants.
Chairman: Cllr Jason Baker	TOTAL	45,540	39,843	(5,697)	0	0	(5,697)	
LOCALITY TEAM (DLT)	Expenditure Income	553,650	504,359 0	(49,291)			(49,291)	Overspent on travel but offset by underspend on salaries and equipment and
Portfolio Holder:	TOTAL	553,650		(49,291)	0	0	(49,291)	Itools
		· ·		` ' '	0	- 0	· · · · /	Project funding not used due to transition from Community Health & Leisure to
PLAY, HEALTH & WELLBEING (PHW)	Expenditure	224,850	210,386	(14,464)			(14,464)	Locality
	Income	(152,210)	(150,353)	1,857			1,857	Commuted sums are variable year on year. No longer carrying out playground
Portfolio Holder: Cllr Mike Best	TOTAL	72,640	60,033	(12,607)	0	0	(12,607)	
		,		,,			,,	
TOTAL LOCALITIES	Expenditure	1,022,300	847,794	(174,506)	21,250	21,250	(153,256)	
	Income	(209,410)	(196,001)	13,409	0	0	13,409	
	TOTAL	812,890	651,793	(161,097)	21,250	21,250	(139,847)	
Regeneration								
Service Manager: Natalie Fortt								
REGENERATION (RGE)	Expenditure	304,410	304,409	(1)			(1)	Revenue costs currently within SSDC net budget allocation for the 3 Regeneration schemes. The required budget is moved from the Regeneration reserve.
	Income	(242,810)	(242,811)	(1)			(1)	
Portfolio Holder: Cllr John Clarke	TOTAL	61,600	61,598	(2)	0	0	(2)	
TOTAL REGENERATION	Expenditure	304,410		(1)	0		(1)	
	Income	(242,810)		(1)	0		(1)	
	TOTAL	61,600	61,598	(2)	0	0	(2)	
Service Delivery Specialists								
Service Manager: Nigel Marston	E a dita	050 400	054 000	200			000	
SERV DELIVERY LEAD SPECIALISTS (DLS)	Expenditure Income	250,400	251,290	890 0			890	
Portfolio Holder:	TOTAL	250,400	251,290	890	0	0	890	Spend within budget
FOILIOIIO FIOIDEI.	TOTAL	230,400	231,290	090	0	- 0	090	
TOTAL SERVICE DELIVERY SPECIALISTS	Expenditure	250,400	251,290	890	0	0	890	
	Income	0	0	0	Ö		0	
	TOTAL	250,400	251,290	890	0		890	
		==3,:00		333				
Service Delivery Team Managers Service Manager: Martin Woods								
SERVICE DELIVERY - MANAGERS (DTM)	Expenditure	241,400	235,450	(5,950)			(5,950)	Underspent due to vacant hours
	Income	0	0	0			0	
Portfolio Holder:	TOTAL	241,400	235,450	(5,950)	0	0	(5,950)	
TOTAL SERVICE DELIVERY TEAM MANAGERS	Expenditure Income	241,400	235,450	(5,950)	0	1	(5,950)	
	TOTAL	241,400	235,450	(5,950)			(5,950)	
TOTAL SERVICE DELIVERY	Expenditure	37,983,250	37,813,828	(169,422)	148,360	148,360	(21,062)	
	Income	(35,333,500)	(35,151,628)	181,872	56,000	56,000	237,872	
	TOTAL	2,649,750	2,662,200	12,450	204,360	204,360	216,810	

## STRATEGY & COMMISSIONING Director: Netta Meadows

Strategy & Comm Case Service Manager: Jan Gamon

STRATEGY & COMM CASE OFFICERS (SCC)	Expenditure	294,000	258,191	(35,809)	(	35,809) Underspend due to a vacant post for the majority of the financial year
	Income	0	0	0		0

Service with Elements		Annual Budget	Actual to 31st March	Variance to 31st March	Submitted	Carry Forwards Recommended by Senior Leadership Team	Variance expected 31/03/20	Budget Holders' Comments on Variances to Profiled Budgets & Outturn  Accountants' Comments in Italics
Portfolio Holder: Cllr Val Keitch	TOTAL	£ 294,000	£ 258,191	£ (35,809)	£		£ (35,809)	
TOTAL STRATEGY & COMM CASE	Expenditure Income	294,000	258,191	(35,809)	0	0	(35,809)	
	TOTAL	294,000	258,191	(35,809)	0		(35,809)	
Comms, Marketing & Media Service Manager: Richard Birch								
COMMUNICATIONS (CCM)	Expenditure	90,000	84,363	(5,637)			(5,637)	Currently looking at an alternative provider of social media analysis and scheduling, but our intention is to see this delivered within existing budgets so that no additional allocation is needed. We are supplementing the Environment Strategy communications role (which is budgeted for separately) from the communications budgets but, again, it is anticipated this can be easily achieved within the existing allocation. We have asked that the GL503 budget remains in place to accommodate some marketing and publicity costs we have this year to support our work with commercial services.
Portfolio Holder: Cllr Val Keitch	Income TOTAL	90,000	0 84,363	0 (5,637)	0	0	0 (5,637)	
TOTAL COMMS, MARKETING & MEDIA	Expenditure Income	90,000	84,363	(5,637)	0	0	(5,637)	
	TOTAL	90,000	84,363	(5,637)	0	0	(5,637)	
Performance, People & Change Service Manager: Charlotte Jones								
PERFORMANCE PEOPLE & CHANGE (CPL)	Expenditure	280,630	281,066	436			436	Underspend on Training budget courses had to be cancelled due to Covid-19 outbreak, some took place virtually at a reduced cost. We would like to carry forward the budget to be able to run the course once it is safe to do so. SLGGS-underspent at the end of the year as 2 of the graduates secured permanent roles. The underspend will be refund to the other LA's in Somerset.
Portfolio Holder: Cllr Val Keitch	Income TOTAL	(22,860) 257,770	(69,237) 211,829	(46,377) (45,941)	42,130 42,130	1	(4,247) (3,811)	
TOTAL PERFORMANCE, PEOPLE & CHANGE	Expenditure Income	280,630 (22,860)	281,066 (69,237)	436 (46,377)	0 42,130		436 (4,247)	
Strategic Planning Service Manager: Jan Gamon	TOTAL	257,770	211,829	(45,941)	42,130	42,130	(3,811)	
PROCUREMENT, CONTRACT & RISK (CPR)	Expenditure	53,260	56,522	3,262			3,262	ProContract Annual Fee (booked to line 3120 previous year) - is oppoing
Portfolio Holder: Cllr Val Keitch	Income	53,260	0 56,522	3,262	0	0	3,262	subscription.
PLACE PLANNING (CPS)	Expenditure	515,630	532,398	16,768	7,500		24,268	Over spend on RP720 - Planning Policy due to external consultant commissions
	Income	(186,070)	(249,958)	(63,888)	7,500	,,550	(63,888)	nor evidence base reports to support the Local Plan Review.
Portfolio Holder: Cllr Val Keitch	TOTAL	329,560		(47,120)	7,500	7,500	(39,620)	
CONTRACTED SPORTS FACILITIES (GSF)	Expenditure	487,040		(21,238)			(21,238)	centres
Portfolio Holder: Cllr Val Keitch	Income TOTAL	(240,510) 246,530	(294,960) 170,842	(54,450) (75,688)	0	0	(54,450) (75,688)	
CIVIL CONTINGENCIES AND H&S (HCC)	Expenditure	83,180	55,888	(27,292)	22,000		(5,292)	Reflects Emergency Planning Standby Allowance underspend
Portfolio Holder: Cllr Val Keitch	Income TOTAL	(6,110) 77,070	(1,514) 54,374	4,596 (22,696)	22,000	22,000	4,596 (696)	
PLANNING POLICY (RPP)	Expenditure Income	770	0	(770)		,	(770)	No spend this financial year. The budget relates to Strategic Transport and the main Local Plan budget is within Place Planning.

Service with Elements		Annual Budget	Actual to 31st March	Variance to 31st March	Carry Forwards Submitted	Carry Forwards Recommended by Senior Leadership Team	Variance expected 31/03/20	Budget Holders' Comments on Variances to Profiled Budgets & Outturn  Accountants' Comments in Italics
		£	£	£	£	£	£	
Portfolio Holder: Cllr Val Keitch	TOTAL	770	0	(770)	0	0	(770)	
VOLUNTARY, COMM & SOCIAL ENT ( SVCSE)	Expenditure Income	291,540 0	289,044 0	(2,496) 0			0	No significant variance
Portfolio Holder: Cllr Val Keitch	TOTAL	291,540	289,044	(2,496)	0	0	(2,496)	
DEMOCRATIC SERVICES (RLD)	Expenditure	671,400	639,939	(31,461)	25,330	25,330	(6,131)	Underspends on Members Conference, Investigations and printing/stationary.
Portfolio Holder: Cllr Peter Seib	Income TOTAL	(1,400) 670,000	(6,154) 633,785	(4,754) (36,215)	25,330	25,330	(4,754) (10,885)	
ELECTIONS (RLE)	Expenditure	944,160	1,045,363	101,203			101,203	We await final settlement of claim for May 19 EU election as well as Dec 19 GE. There will be further expenditure on LM776 with re-imbursements due to Mendip
	Income	(763,480)	(886,586)	(123,106)			(123,106)	DC but this will be claimed back.
Portfolio Holder: Cllr Peter Seib	TOTAL	180,680	158,777	(21,903)	0	0	(21,903)	
TOTAL STRATEGIC PLANNING	Expenditure	3,046,980	3,084,956	37,976	54,830	54,830	92,806	
	Income	(1,197,570)	(1,439,172)	(241,602)	0	0	(241,602)	
	TOTAL	1,849,410	1,645,784	(203,626)	54,830	54,830	(148,796)	
Strategy & Comm Specialists								
Service Manager: Netta Meadow								
STRGY & COMM LEAD SPECIALISTS (SCLS)	Expenditure Income	201,740	226,481 0	24,741 0			24,741 0	Additional expenditure on staffing
Portfolio Holder: Cllr Val Keitch	TOTAL	201,740	226,481	24,741	0	0	24,741	
TOTAL STRATEGY & COMM SPECIALISTS	Expenditure	201,740	226,481	24,741	0	0	24,741	
	Income TOTAL	201,740	226,481	24,741	0	0	24,741	
	IUIAL	201,740	220,481	24,741	<u></u>	- "	24,741	
TOTAL STRATEGY & COMMISSIONING	Expenditure	3,913,350	3,935,057	21,707	54,830		76,537	
	Income	(1,220,430)	(1,508,409)	(287,979)	42,130	42,130	(245,849)	
	TOTAL	2,692,920	2,426,648	(266,272)	96,960	96,960	(169,312)	

## SUPPORT SERVICES

Director: Netta Meadows

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Occurred Occurred to the Occurred	
Support Services Case	
Service Manager: Liea Davis	

Service Manager: Lisa Davis								
SUPPORT SERVICES CASE OFFICERS (RCO)	Expenditure	932,460	949,908	17,448			17,448	Overspend relates to salary scenarios that were unavoidable for 19/20 but have now come to an end so won't be an issue in future years budgets.
	Income	(22,000)	(22,674)	(674)			(674)	, ,
Portfolio Holder: Cllr Peter Seib	TOTAL	910,460	927,234	16,774	0	0	16,774	
SUPPORT SERVICES CASE WORK (RXC)	Expenditure	360,840	311,574	(49,266)	10,000	10,000	(39,266)	Shift to a more digital focus resulted in a vast reduction in printing requests. As a result the income target was unachievable and fell significantly short of budget. However the shortfall was largely covered by savings elsewhere within the budget resulting from a reduction in MFD usage, paper and stationery which are all positive indicators of our commitment to the environment strategy.
	Income	(95,470)	(39,492)	55,978			55,978	
Portfolio Holder: Cllr Peter Seib	TOTAL	265,370	272,082	6,712	10,000	10,000	16,712	
TOTAL SUPPORT SERVICES CASE	Expenditure Income	1,293,300 (117,470)	1,261,482 (62,166)	(31,818) 55,304	10,000 0	10,000	(21,818) 55,304	
	TOTAL	1,175,830	1,199,316	23,486	10,000	10,000		
Support Services Functions Service Manager: Nicola Hix					_			
FINANCE CORPORATE COSTS (RFC)	Expenditure	4,637,350	4,731,253	93,903			93,903	Underspend on budget in respect of insurance premiums, offset by interest payable in respect of external borrowing resulting in overspend.  Net over achievement of income meant that £1m could be moved to the Medium
	Income	(3,729,190)	(4,017,483)	(288,293)			(288,293)	Term Financial Support Fund Reserve for budget pressures in 20/21, and £0.3m to the Treasury Management Risk Reserve.

SUPPORT SERVICES FUNCTIONS (RSF)  Expenditure  Total Support Services Functions  Expenditure  Total Support Services Functions  Expenditure  Income  (138,400)  (108,575)  (108,575)  (108,575)  (108,575)  (108,575)  (108,575)  (108,575)  (108,575)  (108,575)  (108,575)  (108,575)  (108,575)  (108,575)  (108,575)  (107AL Support Services Functions  Expenditure  Income  (138,400)  (108,575)  (108,575)  (107AL Support Services Functions  Expenditure  Income  (138,400)  (108,575)  (108,575)  (107AL Support Services Functions  Expenditure  Income  (138,400)  (108,575)  (107AL Support Services Functions  Expenditure  Income  (138,400)  (14,127,058)  (259,468)  (0	Service with Elements		Annual Budget	Actual to 31st March	Variance to 31st March	Carry Forwards Submitted	Carry Forwards Recommended by Senior Leadership Team	Variance expected 31/03/20	Budget Holders' Comments on Variances to Profiled Budgets & Outturn  Accountants' Comments in Italics
Service Manager Nicola Hix   Support Services Functions (RSF)   Expenditure   T87,060   1,209,134   422,074   422,	D (( ) 11 11 01 D ( ) 0 1	TOTAL	£	£	£		£	£ (101,000)	
Support Services Functions (RSF)   Expenditure   787,060   1,209,134   422,074   422		TOTAL	908,160	713,770	(194,390)	0	0	(194,390)	
Portfolio Holder: Cilr Peter Seib   TOTAL   S48,660   1,099,559   450,899   0   0   450,899	· ·	Expenditure	787,060	1,209,134	422,074			422,074	into here for reviewing and close monitoring by the IT Lead Specialist. Other
TOTAL SUPPORT SERVICES FUNCTIONS   Expenditure   1,251,370   1,261,681   1,251,370   1,261,681   1,251,370   1,261,681   1,251,370   1,261,681   1,251,370   1,261,681   1,251,370   1,261,681   1,251,370   1,261,681   1,251,370   1,261,681   1,251,370   1,261,681   1,251,370   1,261,681   1,251,370   1,261,681   1,000   10,000   300,476   1,257,006		Income	(138,400)	(109,575)	28,825			28,825	
Income   (3,867,590)   (4,127,058)   (259,468)   0   0   (259,468)	Portfolio Holder: Cllr Peter Seib	TOTAL	648,660	1,099,559	450,899	0	0	450,899	
Support Services Specialists   Service Manager: Netta Meadows   Support Service Manager: Neta Meadows   Support Servic	TOTAL SUPPORT SERVICES FUNCTIONS	Income	(3,867,590)	(4,127,058)	(259,468)	0	o	(259,468)	
Service Manager: Netta Meadows   SUPPORT SERV LEAD SPECIALISTS (RLS)   Expenditure   1,251,370   1,261,851   10,481   1,251,370   1,251,370   1,261,851   10,481   1,251,370   1,261,851   1,000   10,000   10,000   300,476   1,257,006		TOTAL	1,556,820	1,813,329	256,509	0	0	256,509	
No.									
Service Manager: Nicola Hix   SUPPORT SERVICES SPECIALISTS (RSS)   Expenditure   870,270   890,947   20,677   (833)	SUPPORT SERV LEAD SPECIALISTS (RLS)		1		(9,363) 0			(9,363) 0	Vacant post for part 19/20 created a small underspend.
SUPPORT SERVICES SPECIALISTS (RSS)		TOTAL	381,100	371,737	(9,363)	0	0	(9,363)	
Note									
TOTAL SUPPORTSERVICES SPECIALISTS    Expenditure   1,251,370   1,262,684   11,314   0   0   11,314   0   0   (833)   (833)   0   0   (833)   (833)   0   0   (833)   (833)   0   0   (833)   (833)   0   0   (833)   (833)   0   0   (833)   (833)   0   0   (833)   (833)   (833)   0   0   (833)   (833)   (833)   0   0   (833)   (	, ,	Income	0	(833)	(833)	0		(833)	Overspend due to agency support needed within legal function.
Income   0   (833)   (833)   0   0   (833)     TOTAL   1,251,370   1,261,851   10,481   0   0   10,481     TOTAL SUPPORT SERVICES   Expenditure   7,969,080   8,464,553   495,473   10,000   10,000   505,473     Income   (3,985,060)   (4,190,057)   (204,997)   0   0   (204,997)     TOTAL SDC   Expenditure   71,381,860   72,396,326   1,014,466   242,540   242,540   1,257,006     TOTAL SDC   Expenditure   71,381,860   72,396,326   1,014,466   242,540   242,540   1,257,006	FOILIOIIO HOIGET. CIII FELET SEID	TOTAL	670,270	690,114	19,044	0	0	19,044	
TOTAL SUPPORT SERVICES    Expenditure   7,969,080   8,464,553   495,473   10,000   10,000   505,473   10,000   10,000   505,473   10,000	TOTAL SUPPORTSERVICES SPECIALISTS	Income	0	(833)	(833)	0	0	(833)	
Income (3,985,060) (4,190,057) (204,997) 0 0 (204,997)   TOTAL 3,984,020 4,274,496 290,476 10,000 10,000 300,476   TOTAL SSDC   Expenditure   71,381,860 72,396,326 1,014,466 242,540 242,540 1,257,006     TOTAL SSDC   Expenditure   71,381,860 72,396,326 1,014,466 242,540 242,540 1,257,006     TOTAL SSDC   Expenditure   71,381,860 72,396,326 1,014,466 242,540 242,540 1,257,006     TOTAL SSDC   Expenditure   71,381,860 72,396,326 1,014,466 242,540 242,540 1,257,006     TOTAL SSDC   Expenditure   71,381,860 72,396,326 1,014,466 242,540 242,540 1,257,006     TOTAL SSDC   Expenditure   71,381,860 72,396,326 1,014,466 242,540 242,540 1,257,006     TOTAL SSDC   Expenditure   71,381,860 72,396,326 1,014,466 242,540 242,540     TOTAL SSDC   TOTAL SSDC   Expenditure   TOTAL SSDC   TO		TOTAL	1,251,370	1,261,851	10,481	0	0	10,481	
TOTAL SSDC Expenditure 71,381,860 72,396,326 1,014,466 242,540 242,540 1,257,006	TOTAL SUPPORT SERVICES	Income	(3,985,060)	(4,190,057)	(204,997)	. 0	0	(204,997)	
		TOTAL	3,984,020	4,274,496	290,476	10,000	10,000	300,476	
TOTAL 17,191,480 16,357,131 (834,349) 340,670 340,670 (493,679)	TOTAL SSDC	Income	(54,190,380)	(56,039,195)	(1,848,815)	98,130	98,130	(856,234)	